

Public Document Pack

Date of meeting Monday, 11th August, 2014
Time 6.00 pm
Venue Committee Room 2, Civic Offices, Merrial Street,
Newcastle-under-Lyme, Staffordshire, ST5 2AG
Contact Geoff Durham

Joint Parking Committee

AGENDA

PART 1 – OPEN AGENDA

- 1 Apologies
- 2 **DECLARATIONS OF INTEREST**
To receive declarations of interest from Members on items included on the agenda.
- 3 **MINUTES OF THE PREVIOUS MEETING** (Pages 3 - 6)
To consider the minutes of the meeting held on 17 March, 2014
- 4 **PRIORITISATION OF TRAFFIC REGULATION ORDERS FOR 2014/15** (Pages 7 - 14)
To review and decide the four traffic regulation requests to be undertaken during 2014/15.
- 5 **RESIDENTS PARKING ZONES** (Pages 15 - 20)
To consider a revised schedule for the types of permits.
- 6 **STAFFORDSHIRE PARKING BOARD** (Pages 21 - 22)
To receive the Staffordshire Parking Board reports of the 8th July.
- 7 **Urgent Business**

Members: Councillors Huckfield, Kearon, Tagg J and Wallace (Chair)
County Councillors Mrs Astle, Loades, Tagg S and M Olszewski.

PLEASE NOTE: The Council Chamber and Committee Room 1 are fitted with a loop system. In addition, there is a volume button on the base of the microphones. A portable loop system is available for all other rooms. Should you require this service, please contact Member Services during the afternoon prior to the meeting.

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

Public Document Pack Agenda Item 3

JOINT PARKING COMMITTEE.

Monday, 17th March, 2014

Present:-

Councillors Studd and Sweeney

1. **APPOINTMENT OF CHAIR FOR THE MEETING**

Resolved: That Councillor Sweeney be appointed Chair for the meeting

2. **APOLOGIES**

Apologies were received from the Chair (Councillor Cairns), Councillor Kearon and Councillor J Tagg.

3. **DECLARATIONS OF INTEREST**

There were no declarations of interest

4. **MINUTES OF THE PREVIOUS MEETING**

Resolved: That, with the inclusion of Councillor Loades in the record of attendance, and subject to the addition of the following shown in bold to minute 30

That approval be given **in principle** to the operation of a pilot scheme for a year in relation to the prioritisation of Parking Related Traffic Regulation Orders **subject to the clarification of the scoring matrix in the part of the column that includes safety.**

That the minutes of the meeting held on 20 January 2014 be approved as a correct record and signed by the Chair for the meeting.

5. **RESIDENTS PARKING ZONES - LOCAL CHAMPION AND PRIORITISATION**

A report was submitted concerning the introduction of the Local Champion role which would support the development of Residents Parking Zones.

The Local Champion has a key role in demonstrating that there is a majority support for the zone and acting as a link between the Traffic Regulation team and residents and businesses within the zone.

It was confirmed that the scheme provided for one champion per application and for the champion to make the initial application.

Resolved: That the report be agreed subject to the assessment being carried out using the matrix and the outcome reported to the next meeting for prior approval for the year 2014/15.

6. **PRIORITISATION OF PARKING RELATED TRAFFIC REGULATION ORDERS**

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A report was submitted for consideration concerning the use of an initial assessment matrix for parking related traffic regulation orders which was designed to assist the Committee in the prioritisation of requests.

Members were assured that the process provided the opportunity for input on a local level.

Resolved: That the report be noted subject to the Dunkirk area to be reviewed next followed by the West Brampton area.

7. **VERBAL UPDATE ON RECENTLY RECEIVED TRAFFIC REGULATION REQUESTS**

A report was circulated relating to new traffic regulation requests received since the last meeting of the Committee on 28 October 2013) and which would be added to the list.

- (a) Leasewood Place, Clayton
- (b) Wye Road, Clayton
- (c) Reynolds Avenue
- (d) The Drive, Alsagers Bank
- (e) Forum Road, Chesterton
- (f) Meadowside Avenue, Audley
- (g) Loomer Road, Chesterton
- (h) Turner Crescent, Chesterton
- (i) High Street, Wolstanton
- (j) Hanbridge Avenue, Bradwell
- (k) Wellington Street, Wolstanton
- (l) Chapel street, Knutton
- (m)Hempstalls Grove, Newcastle
- (n) Beattie Avenue, Newcastle
- (o) Abbots Way, Newcastle
- (p) Talke Road, Red Street

A further list a parking priorities was circulated.

- (1) Eccleshall Road, Loggerheads
- (2) Brutus Road, Chesterton
- (3) Saunders Road, Milehouse
- (4) Seabridge Lane, Seabridge
- (5) Kimberley Road, Newcastle
- (6) Duke Street, Newcastle
- (7) Chester Road, Audley
- (8) Langdale Road, Westlands

Resolved: That the position be noted.

8. **ANY OTHER BUSINESS**

Councillor Studd asked for the timescale in relation to the waiting restrictions on Quarry Bank Road and it was agreed that officers from Staffordshire County Council will give this matter attention. Councillor Studd added that the parking on 3 Mile Road was obstructive.

Councillor Sweeney asked that the attention of the traffic wardens be drawn to the waiting restrictions on Coronation Road, particularly in the mornings and evenings outside of the hours of 9am and 5pm.

Councillor Sweeney referred to a meeting which had been organised at the 45 Club on Wednesday 26 March concerning waiting restrictions in Lancaster Road. He asked if DHP grant could be used to support the request from residents. Officers agreed to attend.

Councillor Loades asked if the traffic wardens could give attention to the parking between the chip shop and the bend at Madeley Pool.

COUNCILLOR STEPHEN SWEENEY
Chair

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NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

EXECUTIVE MANAGEMENT TEAM'S REPORT TO THE JOINT PARKING COMMITTEE

11th August 2014

1. **REPORT TITLE** Parking Related Schemes for 2014/5
- Submitted by:** Engineering Manager – Graham Williams
- Portfolio:** Environment and Recycling
- Ward(s) affected:** All

Purpose of the Report

To review and decide the four traffic regulation requests to be progressed by the County Council during 2014/15.

Recommendations

1. That members:
 - a. decide on the four traffic regulation orders to be progressed by the County Council during 2014/5.
 - b. request that the County Council complete the priority scoring matrix for any new and the remaining parking related requests, which should be available to this committee for the priority setting for next year.

1. **Background**

1. Members approved a prioritised list of traffic regulation orders a number of years ago.
2. Since the original list was produced there has been some re-prioritisation and new potential schemes added to the list.
3. At the previous meeting of this committee members agree to a new method of prioritising the requests for parking related traffic regulation orders. The new process is matrix based and is initially completed by the County Council officers with the final decision being made by members of this committee.

2. **Proposals**

1. The scoring matrix (appendix 1) shows the original approved schemes, with the relevant columns completed by the County officers. It is intended that members use this list as a basis for selecting the four traffic regulation orders that will be progressed by the County Council by March 2015.
2. Members will recall that the list of requests concerning parking related issues extends significantly beyond the number contained in the original approved list. In order to have a more consistent approach the county will need to complete the scoring matrix for all the remaining requests.

3. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**

1. Creating a clean, safe and sustainable Borough.
2. Creating a Borough of opportunity.

4. **Legal and Statutory Implications**

1. None for the Borough Council.

5. **Financial and Resource Implications**

1. None for the Borough Council.

Priorities Local Parking Committee Priority List

DB ID	Matrix Score	Road name	Settlement	Traffic management problem	County Member	County Ward
15748	12	Chester Road	Audley	Resident(s) report that parking is such that this becomes a one way street. If you meet an oncoming vehicle it is very difficult to find a space to pull into allowing the oncoming traffic to pass by.	Anne Beech	Audley and Chesterton
5996	11	Duke Street	Newcastle	Junction Protection with A34	Steven Sweeney	Newcastle South
4277	10	Kimberley Road	Newcastle	Junction Protection with A34	Mark Olszewski	Cross Heath and Silverdale
1848	9	Eccleshall Road	Loggerheads	Residents would like to see the double yellow lines extended as promised to protect the junctions like Tower Road as their visibility is totally obstructed by parked vehicles at school times.	David Loades	Newcastle Rural
1849				Would like to see the double yellow lines extended down as far as the Co-op		
16959	8	Saunders Road	Milehouse	Requests received wishing to see the junction of Saunders Road and Milehouse Lane protected by double yellow lines	Mark Olszewski	Cross Heath and Silverdale
5995	7	Seabridge Lane	Seabridge	All junctions along this lane need to be protected. Residents park on the junctions on a regular basis - directly on the junctions with two wheels on the verge.	Steven Sweeney	Newcastle South
15747	6	Brutus Road	Chesterton	Local residents feel there is a parking problem on Brutus Road created by workers of the local industrial estate. This occasionally blocks drives and creates problems at the junction with Loomer Road.	Anne Beech	Audley and Chesterton
8775	6	Langdale Road	Westlands	Would like more restrictions in front of the school	Simon Tagg	Keele and Westlands

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Reporting template – summary of 2014/2015 priorities for Newcastle Borough Council (page 1)

Unique Id	Road Class, Name, Settlement	Traffic Management Problem	County Member	Parish Council	Clear Streets								Community			Recommendation	LPC Adjusted Score
					Obstruction	Visibility	Vulnerable Users	Emergency access	Prosperity	Enforcement	Accident history	Additional parking	Cause	Representation	Total Matrix Score		
1848/1849	Eccleshall Road, Loggerheads	Extension to/ additional lengths of double yellow lines	David Loades	Loggerheads	3	2	-	-	-	1	-	-	1	2	9		
15747	Brutus Road, Chesterton	Workers parking from nearby industrial estate	Ann Beech	---	2	1	-	-	-	1	-	-	1	1	6		
16959	Saunders Road, Milehouse	Parking by visitors to nearby shops	Mark Olszewski	---	2	2	-	-	-	1	-	-	1	2	8		
5995	Seabridge Lane, Clayton	Junction protection requested to all junctions	Stephen Sweeney	---	2	2	-	-	-	1	-	-	0	2	7		
4277	Kimberley Road, Newcastle	Junction protection with the A34	Mark Olszewski	---	2	3	1	-	-	1	-	-	2	1	10		
5996	Duke Street, Newcastle	Junction protection with the A34	Stephen Sweeney	---	2	3	1	-	-	1	-	-	2	2	11		
5748	Chester Road, Audley	On street parking narrows street	Ann Beech	---	2	2	-	-	-	1	-	-	2	5	12		

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NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

EXECUTIVE MANAGEMENT TEAM'S REPORT TO THE JOINT PARKING COMMITTEE

11th August 2014

1. **REPORT TITLE** Residents Parking Permits
- Submitted by:** Engineering Manager – Graham Williams
- Portfolio:** Environment and Recycling
- Ward(s) affected:** Town

Purpose of the Report

To review the number and type of residents parking permits which are available to the users of the premises in a residents parking area.

Recommendations

1. That members:
 - a. approve the revised table of resident permit parking permit types.

1. **Background**

1. Members will recall that a new residents parking scheme was introduced last September covering the area to the south-east of the town centre.
2. Prior to the introduction of the scheme, members approved a list of permit types which would be reviewed after a years of operation.

2. **Issues**

1. The majority of the permits expire at the end of September and to enable the procedures to be updated to reflect current needs, any revisions to the types of permits need to be agreed at this meeting.
2. Since the implementation of the scheme, the main issues that have arisen are:
 1. the residents are concerned with the cost and restrictions associated with visitor permits.
 2. the confusion of having a “*vehicle registration number / visitor*” on a number of the permit types.

3. **Proposals**

1. To reduce the problems of the cost and restrictions associated with visitor permits, it is proposed to:

1. introduce an additional permit which allows an additional visitor to park from 6pm to 8am and for one period up to 3 hours between 8am and 6pm.
 2. the book of permits be increased from 20 permits each allowing a maximum one off stay of 12 hours by adding an 10 permits allowing a maximum stay of 4 hours.
 2. To remove the need to have a vehicle registration from the permit types which currently have a "*vehicle registration number / visitor*" on the permit, thereby removing the confusion.
 3. The revised permit allocation hierarchy and summary of permit types is attached as appendix 2.
3. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**
1. Creating a clean, safe and sustainable Borough.
 2. Creating a Borough of opportunity.
4. **Legal and Statutory Implications**
1. None for the Borough Council.
5. **Financial and Resource Implications**
1. None for the Borough Council.

Permit Allocation Hierarchy and Summary of Permit Types

Category	Permit Type	Description	Permit Charge
Phase 1 Permit Issue	A	Residents with one or more vehicles offered one permit. Can be used in other vehicles but only 1 vehicle at a time.	£45.00
	B Blue Badge Holder C Senior Citizen	Residents, who are a Blue Badge Holder or over 65 with one or more vehicles, offered one permit. Registration number of vehicle registered to the property to be included on the permit. Can be used in other vehicles but only 1 vehicle at a time. (see note 4)	£22.50
	D	Landlords offered one permit. (see note 6)	£45.00
	E £45.00 permit F £90.00 permit	Businesses 1 permit per 5 employees up to a maximum of 3 permits per business. If business has no off street parking then charge would be £45.00 per permit. However, if business has off street parking then charge would be £90.00 per permit. Permits will display Business Permit only and will not be vehicle specific. (see note 3)	£45.00 or £90.00 per permit dependant on business having off street parking provision
	G	Multiple Occupancy Properties 1 permit would be offered to individual residents in a multiple occupancy dwelling, on a first come basis up to a maximum of 3 per property. Can be used in other vehicles but only 1 vehicle at a time.	£45.00 per permit
Phase 2 Permit Issue	H	Residents who require a carer*, offered one permit. Permits will not be vehicle specific. Application for permit is to be made by the resident requiring a carer.	£22.50
Phase 3 Permit Issue	I Blue Badge Holder J Senior Citizen	Residents who are considered vulnerable (Blue Badge Holder or over 65) and without a vehicle, offered one permit. Permits will not be vehicle specific. (see note 5)	£22.50

Phase 4 Permit Issue	K	Residents second car owners, offered one additional permit. Permits are vehicle specific and will display registration number of 1 vehicle registered to the property. Permit cannot be used in any other vehicles.	£45.00
Phase 5 Permit Issue	L	Residents without a vehicle, who are not a Blue Badge Holder, over 65 or require a carer, but have regular visitors offered one permit. Permits will not be vehicle specific. (see note 1)	£45.00
	M	General Visitor Permit Parking permitted between 6pm - 8am, then restricted to maximum of 3 continuous hours between 8am - 6pm. Permit will not be vehicle specific (see note 1)	£45.00
Visitors (£30 per year) Each property would be eligible for a book of 20 visitor permits per year each with a maximum waiting period of 12 consecutive hours. Limited to one book per household per year.			

* Resident in receipt of higher rate element of the mobility allowance.

Note 1: Permit types and availability – Based on previous consultation it is anticipated that a Standard Permit will be available to each household requesting one. It is hoped, although not guaranteed, that a second permit will be available but this may have to be on a first come first served basis depending on the number of requests received. Permit types and their availability are considered unique to each scheme therefore the permit types detailed above and volume of permits issued cannot be guaranteed. Application for only 1 of any permit type (except for Businesses, see note 3) can be considered i.e. you cannot apply for 2 type A permits or 2 type C permits etc. All requests for permits will be considered and allocated in accordance with the above hierarchy.

Note 2: One off Joining Fee – The costs to implement the scheme has to be met by permit holders by way of a one off Joining Fee. This fee will help off set some of the costs involved. Every effort has been made to keep costs to a minimum and alternative sources of funding have been explored and a financial contribution from the Local County Council Member's Highways Allocation has now been agreed. The actual cost to join the scheme will be £50 and charged to new scheme members irrespective of when application is made.

Note 3: Business Permit – Where a business is situated within the zone a limited number of permits may be issued for use within that zone. 1 permit per 5 employees up to a maximum of 3 permits.

Note 4: Senior Citizen and Blue Badge Holders (vehicle owners) – Permits at a special concessionary rate of £22.50 should be available for residents who own a vehicle. Only one permit per application at the concessionary rate.

Note 5: Senior Citizen, Blue Badge Holders and Carers Permit (who do not own a vehicle) – Special concessions for Senior Citizens, Blue Badge holders and residents requiring a carer include the offer of a permit at a reduced rate for residents living within the zone although they are not vehicle owners. This is to allow visitors and relatives easy access to their home. Abuse of this, or any other, permit may result in its cancellation. Only one permit per application at the concessionary rate is available.

Note 6: Landlord Permit – Only 1 permit is issued. The permit does not count against the property's permit allocation if the landlord resides outside the Residents Parking Zone.

Trades people wishing to access premises and who cannot utilise a Resident's Visitor Permit may apply to District/Borough Council for a Waiver to park within the zone.

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NEWCASTLE-UNDER-LYME BOROUGH COUNCIL

**EXECUTIVE MANAGEMENT TEAM'S REPORT TO THE
JOINT PARKING COMMITTEE**

11th August 2014

1. **REPORT TITLE** **Staffordshire Parking Board**
- Submitted by:** **Engineering Manager – Graham Williams**
- Portfolio:** **Environment and Recycling**
- Ward(s) affected:** **All**

Purpose of the Report

To inform members of the content of the Staffordshire Parking Board meeting in July 2014.

Recommendations

1. That members receive the report.

1. **Background**

1. The Staffordshire Parking Board is the strategic overarching county wide body which sets parking policy and publishes the annual parking report for the whole of the County.
2. The Board currently sits twice a year in July and November/December each year.

2. **Proposals**

1. The agenda for the last meeting of the Staffordshire Parking Board on the 8th July is



Final complete
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attached for information
room.

with a printed copy available in the members

3. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**

1. Creating a clean, safe and sustainable Borough.
2. Creating a Borough of opportunity.

4. **Legal and Statutory Implications**

1. None for the Borough Council.

5. **Financial and Resource Implications**

1. None for the Borough Council.